

HOW TO START A STUDENT CHAPTER

AAEES Student Chapters are easy to form, especially if you have a group of students who have already formed an environmental society on your campus. With everything that is going on nationally and globally, this is a great time to form a chapter and get plugged into the environmental profession at an early point in your career. Here is an outline of the four easy steps you can take to form a student chapter:

1. Gather a list of undergraduate and/or graduate students majoring in Environmental Engineering (or related disciplines) or Environmental Science (or related disciplines) and related sciences who want to join AAEES and form a Student Chapter.
2. Find a Faculty Advisor who is willing to provide guidance.
3. Obtain approval from your university or college to form an AAEES Student Chapter. Your faculty advisor can help with this. Usually, this involves approval at the departmental level, but each school has its own requirements.
4. Fill out and submit the attached forms, one of which affirms certain responsibilities you will have as a chapter.

Student Membership in AAEES is FREE, and there are many benefits.

For a list of benefits, go to:

<https://www.aaees.org/becomeamember/studentmembership.php>

For additional information, contact

Marisa Waterman at MWateman@aaees.org.

Student Membership is a first step in your life-long career in Environmental Engineering or Environmental Science and creates job and professional development opportunities.



**RESPONSIBILITIES of
ENVIRONMENTAL STUDENT CHAPTERS**

**RECOGNIZED by the
AMERICAN ACADEMY OF ENVIRONMENTAL ENGINEERS AND SCIENTISTS**

Environmental Student Chapters recognized by the American Academy of Environmental Engineers and Scientists agree to fulfill the following responsibilities. The Student Chapter will:

1. Supply to the American Academy of Environmental Engineers and Scientists the names of all students belonging to the Chapter at the time of the application for recognition and at least annually thereafter on or before October 1;
2. Provide to the Academy on or before June 1 of each year the name of those members who graduated with an engineering and or science degree and permanent (post-graduate) mailing address of each person on this list;
3. Actively encourage all engineering student members to take and pass the Fundamentals of Engineering or Engineer in Training examination at the earliest time according to the rules of the state in which the host university is located or another state of their choice; and
4. Provide a brief report of activities of the Student Chapter during the preceding academic year on or before June 1 of each year.

We, the undersigned, duly elected or appointed officers of name of student Chapter _____ operating at host University _____ agree and affirm that the named Student Chapter shall fulfill the Responsibilities listed above so long as the Academy provides recognition of the Student Chapter. The Chapter acknowledges that the Academy may, in its sole discretion, change the requirements for recognition; that failure to fulfill the above-listed Responsibilities and any other requirements may, at the Academy's option, operate to terminate the Academy's recognition of the Student Chapter; and that, upon notice by the Academy, the Student Chapter shall surrender to the Academy any documents or other means by which recognition was evidenced.

STUDENT CHAPTER PRESIDENT

FACULTY ADVISOR

NAME

NAME

SIGNATURE

SIGNATURE

DATE

DATE

STUDENT CHAPTER APPLICATION

NAME OF CHAPTER _____

ADDRESS _____

TELEPHONE _____ FAX _____ E-MAIL _____

NAME OF HOST UNIVERSITY _____

NAME OF FACULTY ADVISOR _____

ADDRESS _____

TELEPHONE _____ FAX _____ E-MAIL _____

CHAPTER OFFICERS

PRESIDENT _____

VICE PRESIDENT _____

SECRETARY _____

TREASURER _____

OTHER _____

NUMBER OF MEMBERS _____

REQUIRED EXHIBITS

The following documents must be included with this form and identified as follows:

Exhibit A Proof that the Student Chapter named in this application is officially recognized (chartered) by the Host University.

Exhibit B A copy of Student Chapter Responsibilities Signed by the Chapter President and Faculty.

Exhibit C Also include each student's name, the name of the college department, degree, major, estimated graduation date and student's email address. This should be sent in spreadsheet format to MWaterman@aaees.org.

Student Members are enrolled and pursuing a course of study leading to a degree in environmental engineering (or a related field) or environmental science (or a related field).

PUBLICATIONS

The Environmental Engineer and Scientist

Includes features and articles on environmental engineering and science issues, a peer-reviewed Applied Practice and Research section, current events, news in the engineering and science professions, and more. Published quarterly in print and electronically.

Environmental Engineering and Science Resource Guidebook

Annual directory of consulting firms and public agencies employing Certified Academy Members. Published annually in print and electronically.

Environmental Engineering Body of Knowledge (2009 Edition)

Defines the knowledge, skills, and abilities needed to practice Environmental Engineering at the professional level. Published in print and electronically.

WEBSITE AND NETWORKING

AAEES Website: <http://www.aees.org>

Contains complete information on the Academy and its structure, calendar of events, Award programs, downloadable resources, links to Sponsoring Organizations, a Career Center for free posting of resumes and job searches, internships, and more.

Social Media

American Academy of Environmental Engineers and Scientists LinkedIn offers opportunities for building your career network, education, improving your education, and opportunities to collaborate with engineers and scientists around the world.

Student Chapters and Tau Chi Alpha

AAEES will help you form a Student Chapter so you can collaborate with other student members, student chapters, and a Tau Chi Alpha honor society.

AWARDS

Excellence in Environmental Engineering and Science® Competition

Annual international project competition including research, planning, design, and operations/management.

Environmental Communications Awards

Annual international project competition showcasing environmental communications projects.

Individual Awards

Awarded to deserving members of the professions by the Academy each year.

MENTORING OPPORTUNITIES

The Academy is developing a mentoring program for Environmental Engineering and Environmental Science professionals to share their knowledge and experience with AAEES Student Members and young professionals.

SEMINARS AND WORKSHOPS

Opportunities to attend or host national and regional activities as stand-alone events or in conjunction with an Academy Sponsoring or Affiliated Organization. Speaking opportunities available!

KAPPE LECTURE SERIES

Annually brings a recognized environmental engineer or scientist to university campuses across the United States.

COMMITTEES AND WORK GROUPS

Serve on AAEES committees to further our mission, network with other professionals, and be recognized for your efforts.

Application for STUDENT MEMBER

Date of Application: _____ **Referred by:** _____

Mr. Mrs. Ms. Miss

Name in Full (*no abbreviations*): _____

Please send all information to my **Home** **School** **address and email.**

SCHOOL INFORMATION

School Name: _____

Street: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____ Email Address: _____

Are you applying as part of an AAEEES Student Chapter? Yes No

HOME INFORMATION

Street: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____ Email Address: _____

EDUCATION

Engineering Major: _____

Expected Graduation Date (*Month, Year*): _____

Other Student Associations: _____

FACULTY ADVISOR CERTIFICATION

_____ is currently enrolled fulltime as a(n) _____ major in good standing.

Faculty Advisor's Signature: _____ Date: _____

Applicant Signature: _____ Date: _____

Return to: AAEEES, 147 Old Solomons Island Road, Suite 303, Annapolis, Maryland 21401.
Membership Fee: NO COST. Questions? Email Marisa Waterman at MWaterman@aaees.org.